Craft Booth Application for 2026

Application Deadline: October 1st **Event Dates**: October 23rd & 24th at CK Community Center

This form is intended to serve as your application for a craft booth at the C-K AutumnFest. Your signature on this application confirms that you understand the rules and regulations and you are agreeing to abide by these regulations.

Signature: _____ Date: _____

* * * PLEASE PRINT CLEARLY * * *

NAME OF EXHIBITOR: _____

NAME OF BUSINESS: _____

ADDRESS: _____

CITY:_____ ST:_____ ZIP:_____

NAMES OF ADDITIONAL STAFF WORKING YOUR BOOTH

_____

PHONE: _____E-MAIL_____

List the media you plan to exhibit (may include art, woodcrafts, pottery, jewelry, etc. – NO FOOD PRODUCTS): REMEMBER, YOU ARE LIMITED TO (3) MEDIA - PLEASE BE SPECIFIC

1)_____

2)_____

3)_____

If you have any special needs (i.e. electricity – there is a limited number of booths available with electricity), please list below and we will do our best to accommodate you.

_____

_____

2026 C-K AutumnFest Craft Booth Information

Standard single booth is 10' x 10' – double booth is 10’ x 20’. Single: $30_____Double: $55_____

Make check or money order payable to: C-K AutumnFest, Inc.
Return application to: C-K AutumnFest, Craft Booth Application, P.O. Box 442, Kenova, WV 25530. FULL PAYMENT IS REQUIRED WITH APPLICATION. THANK YOU FOR YOUR COOPERATION.

If you have questions, please call 304-638-5801, email: info@CKAutumnFest.com or C-K AutumnFest Facebook Page (QR below)

Continue for Rules and Regulations →

2026 C-K AutumnFest Rules and Regulations

Note: Please read the rules and regulations in their entirety. It is important that you are aware of the C-K AutumnFest Craft Show rules and procedures.

Upon receipt of your completed application and payment, you will be notified of your acceptance into the Craft Show via phone call.

Exhibitors must submit one (1) photograph of each media to be sold. No applications will be processed without photographs unless discussed in detail with the committee chair prior to acceptance. These photographs will be used for our jury process. You may email photos of your work. If emailing, please note that on your application.

Any item in which all elements are commercially produced, or distributors of such items are prohibited. This will be carefully reviewed in 2026 and the C-K AutumnFest reserves the right to remove any vendor violating this policy with total forfeiture of all fees paid. Final determinations are at the sole discretion of the C-K AutumnFest Board of Directors.

C-K AutumnFest Board of Directors reserves the right to reject any exhibitor whose work does not meet requirements. Misrepresentations will result in forfeiture of booth fees.

Entrants must be at least 18 years of age, unless special permission has been granted by the C-K AutumnFest.

Exhibitors are responsible for any and all taxes and fees associated with the show. This includes, but is not limited to, State of WV taxes and local taxes. C-K AutumnFest will not collect any taxes.

Exhibitors are responsible for providing tables, chairs, easels, extension cords or any other display equipment required. A limited number of electrical outlets will be available, and will be available on a first come, first serve basis. If you need electricity, please indicate that on your application. Use of fans and/or space heaters in craft booths is prohibited.

Sales booths must be staffed and REMAIN OPEN FOR ALL HOURS of the festival. Exhibitors will be responsible for booth staffing personnel. Early move-outs or

dismantling of booths prior to closing of the show will eliminate you from being eligible to participate in future events sponsored by the C-K AutumnFest.

Exhibitors may return to their booths one-hour prior to general public admission each show day. Show Hours: Friday, October 23rd 4:00pm to 9:00pm; Saturday, October 24th 10:00am to 7:00pm. These hours are set in stone. We advertise that the craft show will be open during the above hours and we expect all crafters to remain open for the hours stated.

We understand that sometimes it is difficult for those of you with children to arrange from someone to watch them while you are set up at a craft show. We also understand that it is sometimes necessary for you to have your child with you for a short period of time during the show. If you have small children, we do ask that you make arrangements for child care in advance to the show. Toddlers and young children get very bored being in this environment for long periods of time. So please have condieration for you fellow exhibitors and your potential customers and make arrangements for child care. Exhibitors that have older children that work in the booth with them are perfectly acceptable.

Move-in: Exhibitors will be permitted to move-in on Thursday, October 23, 2026 between 4:00pm and 9:00pm.

Building will be locked during non-show hours. C-K AutumnFest will not be responsible for loss or damages to your booth or its contents.

Move-out: All exhibitors MUST be completely removed from the building by 10:00pm on Saturday, October 24th.

Aisle space MUST remain clear. No craft person may use space in passageways or non-allocated areas. Please be considerate of fellow exhibitors by complying with this policy.

Solicitation of materials will NOT be permitted without written permission of the C-K AutumnFest.

Once set up is complete the C-K AutumnFest will be taking photos for publicity purposes for our website and/or Facebook page.