Non-Profit or Service Organization Booth Application

Application Deadline October 1st

Setup will be October 24th (Rain Date October 31st) 8am – 10am at the Ceredo Plaza, Ceredo, WV from 11am – 4pm

Name/Organization_____

Proceeds from sales benefit _____

Address_____

City_____ **State**_____ **Zip**_____

Contact Person_____

Phone_____ **Email**_____

A limited number of booth spaces are available for non-profit or community service organizations to set up. These spaces are available on a first come – first served basis, upon receipt of your application. They will be located in the Ceredo Plaza during the Cruise-In, Kids Activities. Each group will have one 10 x 10 space unless prior arrangements are made. There is no electricity available. Each organization must abide by the following rules and regulations:

- Only literature pertaining to non-profit listed above may be distributed.
  • All monies collected must go to the non-profit.
  • All booth personnel must conduct themselves in a manner suitable for a family event.
  • C-K AutumnFest provides space only. Tables, chairs, canopies, etc., are provided by your organization.
  • No literature may be distributed on cars or passed out to Ceredo Plaza customers.
  • Any and all disputes will be resolved by the C-K AutumnFest Board of Directors, whose decision is final.
- SALE, POSSESSION, OR DISPLAY OF FIREARMS AND/OR AMMUNITION, ANY TYPE OF FIREWORKS, OR ANY OTHER ITEMS WHICH MAY CAUSE BODILY INJURY OR LOSS IS STRICTLY PROHIBITED.
- SALE OR DISPLAY OF PORNOGRAPHIC OR SEXUALLY ORIENTED MATERIALS IS STRICTLY PROHIBITED.
- VENDORS ARE TO CONDUCT THEMSELVES IN A PROFESSIONAL MANNER. ANYONE DISPLAYING RUDE AND UNEXCEPTABLE BEHAVIOR WILL BE ASKED TO LEAVE AND THEIR BOOTH FEE WILL NOT BE REFUNDED.

Any organization selling food products and/or offering samples of their food product must provide a copy of valid insurance policy or certificate of insurance (naming the C-K AutumnFest as the "additional insured"). Please include certificate of insurance with this application. The C-K AutumnFest Board of Directors will require documentation of insurance before the organization will be allowed to set-up. Organizations must have a current insurance policy in effect.

Insurance Company: _____

Policy Number: _____

Indemnification

The organization agrees to indemnify, hold harmless, and defend the sponsor(s), management or agents of the C-K AutumnFest, collectively or individually, for any loss or injury, that may arise or occur, by or to the independent contractor, his employees or agents, his property or merchandise, from any causes or negligence, natural or otherwise, during or while conducting any business or any other related activities by himself or his agents, in connection with this contract or any other agreement or contract.

Once your application is received and approved you will receive a confirmation email notifying you of your acceptance along with a confirmation number. You will receive this email within two weeks of our receiving your application. If you do not receive a confirmation email, please call or send us an email to let us know you did not receive it. Please print the email and bring it with you when you come to set up your booth. You must bring a copy of your confirmation email in order to set up at the AutumnFest. If you do not have email a hard copy will be mailed to you.

By submitting this application for booth space, I/we, having read the Non-Profit or Service Organization Booth Rules and Regulations, accept and agree to be bound by the terms listed in them. I hereby release the C-K AutumnFest Board from any and all claims arising from my participation in said festival.

Signed: _____

Title: _____ Date: _____

Mail the application to: C-K AutumnFest

PO Box 442
Kenova, WV 25530
Attn: Non-Profit/Service Organization Booth Application

If you have questions please email: info@ckautumnfest.com or C-K AutumnFest Facebook (QR below)